

Summit Bible College Course Syllabus

Class: 400 Communicating the Word of God

Text/Author: How to Talk So People Will Listen, Steve Brown

Professor: Cory Fenn coryfenn@gmail.com

Date: Winter 2012

Grading System:

25% Online Tests — Set up an account for yourself at www.summitbiblecollege.com/tests/.

25% Notes and class participation. You should be able to take 2 pages of notes minimum per class period. All distance students (all distance or local students who are absent from a class in any given week) must write a half a page to a page word review for their reading in that week. If there is no reading due that week, write on the topic of the lecture drawing from class discussion and your own observations.

15% Reading-- What percent of the text above did you read?" _____ % This question must be answered at the top of your final paper. This question is based on your honor, I am asking God to bless your ministry in proportion to your integrity regarding this questions.

35% Final Exam –3-5 pages due one week after class.

Week One

Lecture: The power of speech (Ch1)? Dealing with the intimidation factor (Ch 2).

Class Discussion: What is “affirming” people and why is it so critical? (Ch1), How does one defuse hostility (Ch 2).

Homework: Do all questions in chapters one and two (multiple choice for this week online).

Week Two

Lecture: Words with authority (Ch 3). Roadblocks to communication (Ch 4)

Class Discussion: What are the 3 key concepts for using words successfully (Ch 3), Review and explain all of the five major roadblocks to communication. (Ch 4)

Homework: Do all the questions in chapters three and four (multiple choice for this week online).

Week Three

Lecture: No wasted conversation (Ch 5). Winning an argument (Ch 6).

Class Discussion: Why is it so important to respond to people without judgment and condemnation (Ch 5), List the 8 rules to in Godly arguing. (Ch 6)

Homework: Do all the questions in chapters five and six (multiple choice for this week online).

Week Four

Lecture: A flower for your consideration (Ch 7), Preparing a speech (Ch 8)

Class Discussion: How can use what you learned for ministry or speaking engagements; how does this apply to personal one on one sessions considering that we are mandated to share the Gospel with others?

Homework: Do all the questions in chapters seven and eight (multiple choice for this week online).

Week Five

Lecture: How to give a speech (Ch 9)

Homework: Do all the questions in chapter nine (multiple choice for this week online).

Week Six

Lecture: Keeping the bombs from exploding (Ch 10)

Homework: Do all the questions in chapter ten (multiple choice for this week online).

Week Seven

Lecture: Student Sermons Day One

Week Eight

Lecture: Student Sermons Day two

Final – See below

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Final

Note to Students -- This is due 1 week after the last class.

Rules

1. **Make a copy or scan your notes from the class. Email to the email below or send them to Summit Bible College, 2525 M. St. , Bakersfield, Ca 93301**
 - a. **Notes must be legible for credit, so, you may be required to retype or rewrite them.**
 - b. **Typed and emailed notes are highly preferred.**
2. **Your notes and final must be turned in together**
3. **Turn them in no later than one week after the last class (Example: If Winter quarter ends on Feb 28th, then you must turn them in by March 8th).**

Instructions on Sermon or Teaching: This is a practical application class. Prepare a sermon or a short lesson on a subject of interest to you. Your presentation should be no longer than 10 minutes in length.

Ask your Pastor or a ministry leader if you could share this sermon with a: congregation, Bible study, Sunday School Class, etc. (If you cannot, try to deliver this to another group and if that doesn't work out do it for a spouse or a friend.)

Ideally, a Pastor or another ministry leader will critique and grade you according to the grade sheet (attached to this document) and they will email it directly to the professor at: coryfenn@gmail.com.

If you are a Pastor have someone in your congregation have one of your board members critique you (provided that this does not cause any conflict within your church). Any student may video tape this sermon and email it to us in lieu of the evaluation, however, if we judge it, we may not be as favorable.

Local Students: Prepare a sermon or a short lesson on a subject of interest to you. Your presentation should be no longer than 10 minutes in length. Your instructor will assign students with dates and times for the presentations. Your Instructor will critique and grade you according to the grade sheet (attached to this document).

SEE THE FORM, BELOW. All students will give this to your evaluator.

COMPREHENSIVE SPEECH EVALUATION

NAME (Person being Evaluated) _____

DATE _____

TOPIC: _____

TOTAL TIME: _____

TOPIC AND PURPOSE

Topic significant and limited? _____
 Specific purpose established? _____

DELIVERY

Mental Alertness
 Awareness of each idea presented? _____
 Obvious sense of communication? _____

Style

Natural? _____
 Projects good will? _____

Body

Eye contact adequate? _____
 Posture acceptable? _____
 Movement appropriate? _____
 Gestures effective? _____

Voice

Distinct? _____
 Vocal variety adequate? _____
 Rate appropriate? _____
 Pitch appropriate? _____
 Volume appropriate? _____
 Fluency adequate? _____
 Vocalized pauses avoided? _____

LANGUAGE

Uses expressions appropriate to oral communication? _____
 Word choice appropriate? _____
 Conveys ideas clearly? _____
 Grammar correct? _____
 Pronunciation correct? _____
 Increases interest and impact? _____

CONTENT AND ORGANIZATION

Introduction

Get attention? _____
 Gives needed information? _____
 Makes purpose clear? _____
 Relates topic to audience? _____
 Gains good will of audience? _____
 Development
 Main points clearly stated? _____

Organization

Well-structured? _____
 Logically sound? _____
 Transitions effective? _____

Supporting Material

Clear? _____
 Sufficient? _____
 Logical? _____
 Interesting? _____
 Convincing? _____
 Visual aids effective? _____

Conclusion

Emphasizes main points? _____
 Provides a note of finality? _____
 Ends with audience interest high? _____

Person Evaluating (Please Print and Sign)

Name _____

Signature _____

Estimation of a Letter Grade (circle one):

- A
- A- 90-93
- B+ 89
- B
- B- 80-83
- C+ 79
- C
- C- 70-73

(Lower than C- must be done again.)

Additional COMMENTS: